

COURT COPY

IN THE CIRCUIT COURT OF THE _____ JUDICIAL CIRCUIT
_____ COUNTY, ILLINOIS

Plaintiff

No. _____

vs.

Amount Claimed \$ _____

Defendant

SUMMONS

To each defendant: _____

YOU ARE SUMMONED and required to appear before this court at _____

Illinois, at _____ o'clock, ____ • M., on _____, 20____, to answer the complaint in this
case, a copy of which is hereto attached. IF YOU FAIL TO DO SO, A JUDGMENT BY DEFAULT
MAY BE TAKEN AGAINST YOU FOR THE RELIEF ASKED IN THE COMPLAINT.

Witness _____, 20____

(Seal of Court)

(Clerk of the Circuit Court)

AFFIDAVIT

_____ on oath says the last known mailing address of
defendant _____ is _____

Signed and sworn to before me

_____, 20____

Plaintiff's Signature

(Notary Public) - (Clerk of the Circuit Court)

Name _____

Attorney for _____

Address _____

City _____

Telephone _____

Certificate of Mailing

A copy of this summons was mailed to each defendant named in the above affidavit, addressed to each
at the address shown, by certified mail, return receipt requested, on _____, 20____

(Seal of Court)

(Clerk of the Circuit Court)

By _____ (Deputy)

BUREAU COUNTY CLERK OF THE CIRCUIT COURT
702 South Main Street, Princeton, Illinois 61356